

TITUSVILLE AMATEUR RADIO CLUB BYLAWS

ARTICLE 1

MEMBERSHIP AND MEMBERSHIP FEES

SECTION 1. CHARTER MEMBERS: All members who joined this organization on or before the original date of incorporation (31 JANUARY 1990) shall be known as Charter Members.

SECTION 2. APPLICATIONS: This organization may admit any applicant for membership by a majority vote of the members present at a regular meeting.

SECTION 3. MEMBERSHIP DUES: (1) General membership dues shall be twenty dollars (\$20.00) annually, and the initial payment must accompany the application for membership. (2) Dues shall be due each year on the anniversary date of the inception of membership. (3) Family membership shall be available to the immediate family members of the general member for an additional fee of five dollars (\$5.00) each, provided that they reside at the same address. (4) Membership dues may be waived as defined in Article 8, "Honorary Membership" and " Exempt Membership". (5) Any member who ignores notification from the Treasurer that he or she is three (3) months delinquent in his or her dues shall cease to be a member and can only reinstate his or her membership by conforming with paragraphs (1), (2) and (3) of this section. (6) Future changes in the basic dues as specified in this section may be revised by the Executive Committee / Board of Directors, subject to the approval of members present at a regularly scheduled club meeting.

ARTICLE 2

MEETINGS

SECTION 1. REGULAR MEETINGS: Regular club meetings will be held on the fourth (4th) Tuesday of each month at 7:00 PM unless changes by club vote, or by action of the Executive Committee / Board of Directors with reasonable notice the membership by written notification and via the repeater(s).

SECTION 2. SPECIAL MEETINGS: (1) Special meetings may be called by the President, the Executive Committee / Board of Directors, or by petition by a minimum of seven members at large. (2) The call of any special membership meeting shall state specifically the purpose for which it is called and no other business other than that specified may be transacted at such meetings. (3) A special membership meeting may be called with at least fifteen (15) days prior notification to the membership.

SECTION 3. QUORUM: A quorum shall consist of at least ten (10) voting members of whom at least two (2) shall be members of the Executive Committee / Board of Directors.

ARTICLE 3.

ELECTIVE OFFICERS AND THEIR DUTIES

SECTION 1. PRESIDENT (1) The President shall be the presiding officer of this organization. The President or in his absence the Vice President, shall preside at all regular or special meetings. If the President and Vice President are absent then the Secretary or a member of the Executive Committee / Board of Directors shall call the meeting to order and the assembly shall elect a Chairman to preside at that meeting only. Such office is terminated by the arrival of the President or Vice President. (2) Maintain order and dispatch such business as may come before him. (3) Initial all checks, vouchers, and purchase orders issued by the organization other than purchase orders approved by club vote. (4) Perform all other duties that may reasonably be assumed to be incidental to his office or such as are delegated to him by the organization or by the Executive Committee / Board of Directors . (5) The President shall be the Chairman of the Executive Committee / Board of Directors.

SECTION 2. VICE PRESIDENT: The Vice President shall work closely with the President and step in for him whenever he cannot fulfill his duties. The Vice President shall also be the head of the activities for meetings and will coordinate with the President on other club activities.

SECTION 3. SECRETARY: The Secretary shall (1) Keep true and complete records of all business by the organization and its Executive Committee / Board of Directors. (2) Read minutes of the previous meeting and state actions taken at intervening Executive Committee / Board of Directors meetings. (3) Conduct all necessary correspondence. (4) Assist the President in implementing the meetings by maintaining minutes and resolutions of the organization and the Executive Committee. (5) Officially notify members of their election to office or as appointees to committees. (6) Keep the BYLAWS and Articles of

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Incorporation of the club and have the same available at every meeting. He shall cause all amendments, changes and additions to be therein and shall permit the same to be consulted by members upon request. (7) Do all things incidental and necessary to increase the membership, activities, services and effectiveness of the organization.

SECTION 4. TREASURER: The Treasurer shall (1) Receive all moneys for the organization. (2) Make authorized disbursements. All checks, vouchers and purchase orders over fifty dollars are to be initialed by the President. (3) The Treasurer may take incidental payments of up to fifty dollars per month with out prior approval in order to carry out the duties of his office such as postage, stationery, etc. and as required by the Secretary. (4) Maintain a system of accounts and preserve all receipts and vouchers for payments made. (5) Render a current financial report of receipts and expenditures at each regular membership meeting. The annual Finance Report shall be audited by the Auditing Committee and submits to the Executive Committee / Board of Directors and club membership. (6) Receive applications and dues from new members. (7) Issue membership cards and notification of delinquent membership. (8) Keep membership list of all members with name, call sign, address, ARRL status and other pertinent information. (9) Bank the organization's funds as directed by the Executive Committee / Board of Directors.

ARTICLE 4

EXECUTIVE COMMITTEE / BOARD OF DIRECTORS

SECTION 1 MEMBERSHIP: The affairs of this corporation shall be managed by the Executive Committee / Board of Directors subject to the approval the membership. The Executive Committee / Board of Directors shall consist of: (1) all elected officers. (2) Immediate Past President, if in good membership standing, otherwise a member elected at large. (3) Three members elected by the general membership. Elected members of the Executive Committee / Board of Directors shall serve a term of one year. (4) The Repeater Custodian. (5) Members of the Executive Committee / Board of Directors may be expelled by a two thirds vote of voting members present after written notification of charges sent to all members.

SECTION 2. MEETINGS: Meetings of the Executive Committee / Board of Directors shall be held at the call of the President or at the request of three members of the Executive Committee / Board of Directors.

SECTION 3. DUTIES: (1) The Executive Committee / Board of Directors shall notify as necessary all budgets as presented by the Committee Chairman. (2) Executive Committee / Board of Directors shall also maintain a program to foster and guide public relations.

SECTION 4. QUORUM: A quorum of the Executive Committee / Board of Directors shall consist of five members.

ARTICLE 5

COMMITTEES

SECTION 1. STANDING COMMITTEES: (1) **Technical Committee**
(2) **Activities Committee**
(3) **Auditing Committee**

Committee membership shall be composed of members appointed to the committee by the Executive Committee / Board of Directors.

SECTION 2. Technical Committee: (1) The Technical Committee is responsible for the repair and up keep of the repeater and other club equipment. (2) The Repeater Custodian shall be the Committee Chairman and the ultimate decision maker for the repeater.. (3) Assist club members with RFI problems and direct investigations or RFI problems. Serve as needed on the FCC RFI team. (4) This club shall enact appropriate actions to minimize interference in operations between stations of its members : It shall formulate adequate plans for disposition of any cases of interference to other radio services where reported as caused by an amateur station operating in the area of club jurisdiction. The club, through designated INTERFERENCE, PUBLIC RELATIONS, And OPERATING COMMITTEES, will provide technical advice to members concerning equipment design and operations to assist in frequency observance, clean signals, uniform practice, and absence of spurious radiation from club members stations. The club shall also maintain a program to foster and guide public relations for TVI.

SECTION 3. ACTIVITY COMMITTEE: The Activity Committee shall be headed by the Vice President and shall coordinate activities for the club. These activities also include monthly presentation at regular club meetings.

SECTION 4. AUDITING COMMITTEE: The auditing Committee shall be composed of three members at

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large that do not hold office, and shall be elected at a regular club meeting. The Committee shall audit the treasury once a year in November prior to elections or as Directed by the President, Executive Committee / Board of Directors.

ARTICLE 6.

GENERAL PROVISIONS

SECTION 1. VACANCY IN OFFICE: Any vacancy in the Executive Committee / Board of Directors caused by death, retirement, resignation or expulsion, shall be filled by a majority vote of the members at a regular club meeting.

SECTION 2. RULES: The rules contained in the **ROBERTS RULES OF ORDER** shall be used as a guide for this organization in all cases to which they are applicable and to which they are not inconsistent with these BYLAWS.

SECTION 3. VOTES: Only members in good standing shall be permitted to vote.

ARTICLE 7.

NOMINATIONS AND ELECTIONS

SECTION 1. NOMINATING COMMITTEE: The Nominating Committee shall be appointed at the October meeting by the President. The Nominating Committee shall nominate candidates for the offices mentioned in Article 3. The Committee shall file its report and recommendations at the November meeting. Nominations shall also be accepted from the floor at that meeting.

SECTION 2. ELECTIONS: (1) Officers shall be elected in the order as mentioned in Article 3 and these elections shall be at the November meeting. (2) It shall require a majority of votes cast to elect a candidate to office with a run-off elections being held as necessary.

SECTION 3. INSTALLATION OF OFFICERS: Installation of officers elected at the November meeting shall be made at the December meeting.

ARTICLE 8.

HONORARY MEMBERSHIP

An honorary membership is a complementary title that may be bestowed on the spouse of a member, or a non-member. When it is desired to honor a non-member, it is acceptable to elect him to honorary membership. Rights carried with this honor includes the right to attend meetings and to speak. Honorary members are not required to pay dues.

EXEMPT MEMBERSHIP

Exempt members will be voted to exempt status at a regular club meeting with a statement as to why. The exempt status will be for a specific length of time. Exempt members will have all rights bestowed upon a general / repeater member.

ARTICLE 9.

AMENDMENTS

These BYLAWS may be amended by a two thirds vote of attending voting members and absent ballots. (1) Proposals for amendments shall be submitted in writing to the club. (2) Proposals shall be read at two regular meetings. (3) Proposals shall be posted in the Club News Letter before being voted upon. (4) Absentee ballots may be used but must be received by President prior to the voting at the club meeting. Receipts of absentee ballots shall be noted in the Minutes of the meeting by call sign. (5) These BYLAWS shall become in full force and effective on and after their approval and adoption by this organization. When possible, amendments shall be incorporated into the original text of these BYLAWS.